

**MINUTES FOR Annual PARISH COUNCIL MEETING OF CARDINGTON PARISH COUNCIL HELD ON  
Tuesday 3<sup>rd</sup> May 2016 at 8pm**

- 1. Public Session. Limited to 15 minutes:** Two members of the public were present.
  - 2. Election:** It was RESOLVED to elect the following councillors to take the following roles.
    - a. Chair: Councillor Tonks.
    - b. Vice Chair: Councillor Blenkins.
    - c. Election of councillors to the following responsibilities:
    - d. Footpaths: Councillor Pennington.
    - e. Planning: Councillors Seabury and Pinches.
    - f. Roads and Bridges: Councillor Davies.
    - g. Emergency planning. Councillor Maydew.
    - h. Churchyard: Councillor Norris.
    - i. Local Joint Committee: Councillor Pennington and Seabury.
    - j. Tree Scheme: Councillor Blenkins.
  - 3. Acceptance of Apologies:** Apologies were accepted from Councillor Norris. Present Blenkins, Davies, Maydew, Pinches, Seabury, Pennington, Burgess and Tonks. Shropshire Councillor Barker arrived at point 11 after attending another Parish Council meeting.
  - 4. Dispensations: None.**
  - 5. Minutes of the meeting held on Tuesday 1<sup>st</sup> March 2016.** It was RESOLVED to sign and approve the minutes of the meeting held on Tuesday 1<sup>st</sup> March 2016.
  - 6. Matters Arising:** Footbridge over Willstone Ford reported.
  - 7. Review and approve policies, standing orders and financial regulations and financial risk assessment.** It was RESOLVED to adopt all policies, standing orders and risk assessments.
  - 8. Shropshire Council Local Joint Committee:** a. The next LJC meeting will be held at Craven Arms.
  - 9. Updates from Councillors: as per areas of interest.** There are a few potholes but none to report. Remove the tree scheme from the list of responsibilities it appears to not be in action.
  - 10. Planning:** a. to be considered at meeting. It was RESOLVED to make the following comments on the following applications:
    - 16/01498/FUL Erection of single storey extension conversion of outbuilding to form ancillary accommodation/holiday let property formation of second floor (attic). Lower Farm House Enchmarsh Church Stretton. No objection.
    - 16/01546/VAR Variation of Condition no4 attached to planning permission ref 03/0018/F to allow the extension permitted to be utilised as a unit of holiday – let accommodation. The Willows Church Preen Church Stretton. No objection.
    - 16/01655/TCA To fell 1 Lawson Cypress, 1 Mature Lawson Cypress and 1 Mature Norway Spruce Cemetery Cardington. No comment because The Parish Council are the applicants.
- Considered between meetings using delegated powers:**
- 16/00733/FUL Erection of an agricultural workers dwelling, double garage and log store. Improvements to existing access installation of a septic tank and auxiliary works. No objection.
  - 16/00736/FUL Erection of a general purpose agricultural building and improvements to existing access. Land to the north of Longville in the Dale. No objection.  
(For both applications nothing further to add to previous comments.)
  - 16/01342/FUL Erection of two storey rear extension single storey front extension and alterations to existing external wall surfaces and fenestration. Garden Cottage Plaish. No objection.

**b. Decisions:**

- 15/04286/FUL Erection of two storey extension, erection of detached double garage, change of use of agricultural land to domestic garden land (amended description.) . Grant Full Planning Permission.
- 16/00651/FUL Application under Section 73a of the Town and Country planning act 1990 for change of use of land from churchyard to domestic curtilage for drainage trench 19 Cardington. Grant full planning permission.

c. Any other planning matters including any new planning applications received just before the meeting. None.

d. Action plan after consultation regarding CIL funds. See attached action plan and ideas of some decisions on ways forward. **Clerk** to look into tarmacking the highway up to the walls in the centre of Cardington leaving no verge. The mobile phone action may be helped by the relaxing of permitted development rights for mobile phone masts. No further decisions were made.

**11. Finance: a. Invoices to pay:** It was RESOLVED to pay

1. JHD Business Services Ltd £132.00 chq 201 Internal audit

b. Grant for Website £980.00 consider way forward. It was RESOLVED to employ Vision ICT to provide web services. **Clerk to arrange.**

c. Approve internal audit report both noted issues and actions noted. It was RESOLVED to adopt the internal report and carry out actions.

d. Approve Annual Governance statement. The statement was distributed and questions 1-8 were answered Yes.

e. Approve accounting statements. It was RESOLVED to approve the accounts for the year ended 31.3.16.

f. Highway Maintenance agreement with Shropshire Council update. The funds will be awarded. It was RESOLVED to arrange for Councillors Norris and Seabury to discuss with clerk a programme of works.

**12. Shropshire council report.** Shropshire Councillor Barker reported he was liaising with the police regarding the recent spate of breakins in and around the Parish. He reminded residents of the upcoming police and crime commissioner elections and the EU referendum. Shropshire Council has increased the council tax by 3.99% to cover increasing costs including adult social care.

**13. Administration and Organisational Issues: a. Cemetery:** grass cutting consider way forward. Nothing further to add.

b. Cemetery wall. Clerk provided information about use of parish council funds for work on church property. Is it not allowed by law Local Government Act 1894. **Clerk** to find out if the law applies to walls.

c. damaged tree in Cemetery. Clerk has applied for the tree to be removed and two others application above.

d. tree survey. Three have been carried out in three years by different people.

e. Consider any issues to be referred to the Shropshire Council highways safety list. None to pass forward.

**14. Correspondence: a. Clerks and councils direct.** Noted.

b. Spring Council matters 2016 Came & Co. noted.

c. Shropshire Council Annual Town and Parish Emergency Planning Briefing 2016 1<sup>st</sup> June 2016. Noted.

d. Training programme from SALC .noted.

**15. Any other essential business-** Note no decisions can be made under this item. None.

**16. Date of next meeting Thursday 5<sup>th</sup> July 2016.** The meeting was declared closed at 9.30pm.

## **Report**

### **11b. Website:**

So clerk has the following information. Vision ICT can provide a website for £500 totally compliant with the transparency code. On going cost of £125 pa.

[www.dittonpriorsparishcouncil.co.uk](http://www.dittonpriorsparishcouncil.co.uk)

Three other offers are:

community hub costs £300 start up plus £200 ongoing fee.

Hugo Fox also offer free websites for parish councils and community groups. <http://www.hugofox.com/community/great-hanwood-parish-council-10142/minutes>.

Peter Acs councillor at Stanton upon Hine Heath PC has also offered a wordpress website. <http://www.stantonparishcouncil.org.uk/>

### **13e.**

Each year Parish Councils have an option to suggest highway projects that will improve highway safety. Up to five at a time. Shropshire Council Highways then consider projects in September each year that are suitable for funding. So are there any sites that would benefit from some improvement.

#### **Examples of projects that have been approved and funded.**

30mph speed limit in Shipton. Should be in place in 2016. Initially suggested in 2013/14  
Pavement from Bridgnorth to Cross Lane Head. Should be built in 2017-18 first suggested 10 years ago.

**Examples of projects suggested and rejected.**

Traffic calming and Double yellow lines on South Road Ditton Priors (this was to prevent on street parking). No evidence of incidents and speed.

Traffic Calming over Derrington Bridge. No evidence of incidents and speed.

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